

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 1 February 2018	Ref No: 1605
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For publication, except for the attached Tender Evaluation spreadsheet which contains commercially sensitive information.	
Title/Subject matter: Highway Weed Control 2018-19	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
Summary: The existing Highway Weed Control annual contract expired on 31 March 2017. Tenders have been invited for a twelve month contract to undertake weed control on the highway infrastructure and car parks across the borough. The new contract will commence on 01 May 2018 and will expire on 31 March 2019. The contract will include two programmes of weed spraying: Programme 1 – May/June 2018 Programme 2 – July/August 2018	


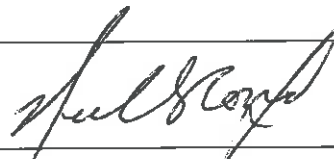
Wards affected:

All

Details of Operational Decision Taken [with reasons]:

Following evaluation of the submitted tenders, it is recommended that the lowest quotation of £24,977.30, submitted by Assist Managed Services of Regency House, 41 – 51 Chorley New Road, Bolton, BL1 4QR, is accepted as providing best overall value to the authority.

Assist Managed Services have won the Highway Weed Control Contract for the past 5 years.

Interim Executive Director, Resources & Regulation		22/2/18
Interim Executive Director, Communities & Wellbeing	NA	
Head of Workforce – Communities & Wellbeing	NA	
Assistant Director (Operations) Communities & Wellbeing		02/02/18
Members Consulted [see note 1 below]		
Cabinet Member/Chair	N/A	
Lead Member	NA	
Opposition Spokesperson	N/A	

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**